



S.U.C.R.E

One year forward

Interim Meeting-September 2017
University of Cologne, 26/9/17

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ARISTOTLE
UNIVERSITY OF
THESSALONIKI



VRIJE
UNIVERSITEIT
AMSTERDAM



Co-funded by the
Erasmus+ Programme
of the European Union



AGENDA

- Interim report
- Finances – Administration
- Concerns – Questions
- Dissemination
- Progress in the second year

Practicalities

INTERIM MEETING

- Remember to sign in in the morning and evening
- Please, do not check e-mails or Skype during sessions
- Please, show up in time for sessions
- Give your presentations to UoC team (to be uploaded later in SUCRE drobox and website)

MULTIPLIER EVENT

- Keep the registration list of all the participants together with their affiliated institution information and the participatory signature (to be submitted to the Hellenic National Agency
- Make sure to keep in a file all the presentations made (to be uploaded later in SUCRE dropbox and website)

SUCRE:

Supporting University Community pathways for REfugees-migrants

Overall: SUCRE Programme focuses on

- The processes that are required for the proper integration of refugees / migrants in Higher Education, as well as
- For the support of their academic needs after their integration
- The psychosocial integration / support of refugees / migrants and
- The proper information provided to them on legal and medical issues

This program aims to CREATE EDUCATIONAL MATERIAL that WILL BE USED properly by trainers for the above purposes

Relevant topics addressed by SUCRE:
(as chosen on the application form)

1. Integration of refugees
2. Migrant's issues
3. Intercultural/intergenerational education and (lifelong) learning

Interim & Final Report

For 2 year projects (starting date 01/09/2016-end date **30/09/2018**)

- **Interim report deadline: 30/09/2017**
(reporting period :1/9/2016 -31/08/2017)
- **Final report deadline: 30/11/2018**



Interim report

All KA2 projects with a project duration of two years or longer are required to submit an Interim Report. The Interim report will be submitted in Mobility Tool+.

The Interim Report will be made up of a qualitative and financial section which will be used to assess the extent to which our project is being delivered in line with our original application.

Once the Hellenic NA has assessed the Interim Report, we will receive feedback along with confirmation regarding our next pre-financing payment.

The Hellenic NA will conduct both remote as well on the spot evaluation

Interim report

Project Management and Implementation

- 1) Please provide an overall state of play of your project: what are the achievements of the project at this stage? **Are the initial project activities and objectives being carried out and reached so far?**
- 2) **Please describe further in details the project activities supported by the grant for Project Management and Implementation that have been carried out until now.**
- 3) How is the monitoring of the project being carried out so far and by whom?
- 4) **How did the project partners contribute to the project so far? Has the distribution of tasks been adjusted since the application stage?**
- 5) **If relevant, please describe any difficulties you have encountered in managing the implementation of the project and how you and your partners handle them.**

Interim report

Transnational Project Meetings

Please briefly describe the Transnational Project Meetings that have been organised within your project so far.

Follow-up

1.IMPACT

What has been the project's impact so far on the participants, participating organisations, target groups and other relevant stakeholders

2. Dissemination and Use of Projects' Results

In case already applicable, to whom did you disseminate the project results inside and outside your partnership so far? Please define in particular your targeted audience(s) at local/regional/national/EU level/international and explain your choices.



Interim report

Budget

Budget Summary

Further Pre-financing request

Are you requesting a further pre-financing payment?

Annexes



Final report

- Score: max 100 points
- If the score is below 50 points, the NA reduces the final grant amount (on the basis of poor, partial or late implementation of the project)

Assessment criteria

- Implementation of the project in accordance with the grant application
- Quality of the activities undertaken
- Quality of the products and outputs produced (**innovative and original and substantial**)
- Impact on the participating organizations
- Make it specific, detailed and clear

Mobility tool

<https://webgate.ec.europa.eu/eac/mobility>

- Handled by the coordinator and the administrative staff
- It's the tool to be used for every single reporting on the project (financial reporting, interim reporting, final reporting, meetings etc.)

For the above purposes:

- The coordinator will communicate all financial rules and regulations of the Erasmus+ programme (eligible costs, supporting documents, reporting tools and templates, reimbursement rules etc.) and will be available to give any explanations needed.
- All partners will be asked to submit financial reports **QUARTERLY** so that any emerging issues or problems are dealt with as timely as possible.
- Each partner will keep originals for their own expenses.
- A photocopy will be kept in pdf form in appropriate dropbox folders per partners for the justification of money.

Budget

	AUTH	UoC	VU	GCR	TOTAL
	79351,00	54298,00	47528,00	24906,00	206083,00
1st Financing 40%	31740,40	21719,20	19011,20	9962,40	82433,20

Second part of financing (40%) until 30/11/ 2017 pending

- Approval of the interim report
- we have submitted required documents to prove we have spent at least 70 % of the first financing

(Up to) the rest 20% after the approval of the Final report

Concerns – Questions?

Dissemination

Specifically, as part of the dissemination strategy S.U.C.RE aims to:

- Analytically describe the consortium’s plan for dissemination activities and engaging stakeholders. **(Dissemination Plan)**
- Identify and engage stakeholders throughout the course of the project in order to ensure that the results of the project are applicable and appropriate to them. **(Stakeholders List)**
- Establish and maintain the project’s **website**. ([SUCRE](#))
- Prepare press releases and other material for dissemination to the media and other stakeholders. (newsletters, brochures, etc) [Marketing Material](#)
- Prepare scientific journal articles and conference presentations. [CONFERENCE](#)
- Continuously plan, update and implement activities in order to share project results with the public.

Selection of Stakeholders and Means of Dissemination

The following groups are the primary stakeholders for S.U.C.R.E.:

1. **Universities** play a very important role for accepting and integrating refugee students and scholars. All academic staff and students are included in this category including Higher Education personnel (eg. Rectors, Heads of International Offices, etc.), professors as well as students who will come into contact with refugee-migrant students and scholars.
2. **NGOs**, which include several organisations for refugees, human rights, migration, legal support, medical support, social support, youth support, etc.
3. **Individual Practitioners** such as psychologists, social workers, lawyers, medical professionals, etc.
4. **Policy makers** such as EU and national government authorities that produce important policy documents on refugees and their support and have a strong political and economic incentive.
5. **Municipal authorities**, that are at the forefront of welcoming newly arrived refugees and often need guidance about best ways to support them
6. **Refugee Welcoming centers**, where refugees stay and experience multiple problems of integration into a new environment/culture.
7. **Ministries (especially of Education) as well as National Agencies**, that are the governing bodies issuing laws important for financial support and academic integration of refugee students.
8. **Mass media**, which play a significant role in communication throughout the project.
9. **General Public**



Dissemination tools

- Logo
- Website
- SUCRE Brochure & Poster
- Newsletter
- Press Releases
- Workshops/Multiplier Events
- Facebook (with problems...)
- **Presentations at External Events & Conferences**
- Publications (...)
- Feedback Questionnaires

Timetable of dissemination activities

	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sept 20	
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
S.U.C.R.E. Deliverables & Milestones		Mid-off Meeting										D1, D2, D3, D9, D10	Interim Meeting, Intermediate Report, 1st ME		Training Event		D7							D4, D5, D6, D8		Finalisation Meeting, 2nd ME, 3rd ME, Press Conference, Final Report (D11)
Dissemination strategy/reporting																										
Project website																										
Logo & brochure																										
Project Multiplier events																										
Journal publications																										
Digital Modules																										
6 monthly newsletters																										
Press Releases																										
Workshops																										
Social networking																										
Presentation at conferences																										
Personal Communication																										
Press conference																										

Distribution of dissemination work amongst S.U.C.R.E. Partners

Description	AUTH	UoC	VU	GCR
Dissemination Strategy	[Teal bar]			
Website Establishment & Maintenance	[Teal bar]			
Multiplier Events	[Teal bar]			
Journal Articles & Conferences	[Teal bar]			
Personal Communication	[Teal bar]			
Newsletter	[Teal bar]			
Media Communications	[Teal bar]			
Social Media	[Teal bar]			
Final Press Conference	[Teal bar]			
Report of Dissemination Activities	[Teal bar]			



PROJECT TIMETABLE

	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	
	MONTHS	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25
Project activity*																										
A1: Project Management																										
A2: Dissemination of project results																										
M1: Kick off meeting - Greece		GR																								
Press Conference			GR																							
O1: Higher Education Qualification and Application Procedures for Refugee Applicants																										
D1: A digital/online guide of best practices in language and remedial courses for refugees													D1													
D2: A digital/online guide of best practices in admission criteria for refugee students													D2													
D3: A digital /online guide in alternative teaching and pathways to academic integration													D3													
O1/A1: Preparation and Language Courses Workshop																										
O1/A2: Application Process Round-table																										
O1/A3: Alternatives to Traditional Enrollment Discussion																										
O5: Health and Legal Support																										
D9: A digital/online module and monitoring/recommendations guidelines for trainers regarding health support of refugees													D9													
D10: A digital/online module and monitoring/recommendations guidelines for trainers regarding legal support of refugees													D10													
O5/A1: Developing training modules on issues related to legal services																										
O5/A2: Developing training modules on issues related to health care services																										
O5/A3: Developing training modules on issues related to health care and legal services																										
O5/A4: Monitoring and evaluation of the legal/health support																										
M2: 1st Annual (Intermediate) meeting - Germany													DE													
D11: Interim Report													D11													
1st Local Multiplier Event - Germany													DE													
C1 Training																GR										
A3: Follow up/ exploitation																										
O2: Institutional Support for Refugee Students in Higher Education																										
D4: A digital/online guide for refugee students academic support services																							D4			
D5: A digital/online handbook of recommendations for refugee students financial support and social integration																							D5			
O2/A1: Central Student Services Workshop																										
O2/A2: Financial Support Round-table																										
O2/A3: Social Integration Discussion																										
O3: Institutional Support for Refugee Scholars in Higher Education																										
D6: A digital/online guide of recommendations for refugee scholars integration																							D6			
O3/A1: Central Services Workshop																										
O3/A2: Academic and Social Integration Discussion																										
O4: Psychosocial Support																										
D7: A digital/online educational module and monitoring/recommendations guidelines for trainers regarding the psychosocial support of refugees																	D7									
D8: A digital/online educational module and monitoring/recommendations guidelines of lessons on refugee integration and social cohesion																							D8			
O4/A1: Communities' engagement and mobilization																										
O4/A2: Training of trainers programme methodology																										
O4/A3: Integration and social cohesion																										
O4/A4: Monitoring and evaluation of the psychosocial output																										
M3: Finalisation - The Netherlands																										NL
2nd Local Multiplier Event - The Netherlands																										NL
3rd Local Multiplier Event - Greece																										GR
Press Conference																										GR
D12: Final Report																										D12









